

	INTERNAL PROCEDURE	
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**NNRA MINIMUM REQUIREMENT FOR REGISTRATION OF
DRILLING RIG TO A NNRA AUTHORIZED CLIENT**

Effective Date:	Ref. No.:	Identification code:
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NIGERIAN NUCLEAR REGULATORY AUTHORITY

REQUIREMENT FOR REGISTRATION OF DRILLING RIG TO A NNRA AUTHORIZED CLIENT

RIGS FOR LEASE TO ONLY ONE NNRA AUTHORIZED CLIENT

In this case the **NNRA requires** that RIG owners intending to lease their rigs for storage or handling of radioactive sources to **ONLY ONE NNRA** licensed client with valid authorization need to obtain **Certificate of Registration of Premises for those rigs.**

In the above regards, those rig owners have to go through **some** processes of registration with NNRA which include amongst others:

a) Administrative Requirements

- i. Completion and submission of the attached Authorization Application Form.
- ii. Provision of a certified copies of Memorandum and Article of Association, Certificate of Incorporation from CAC and Particulars of your First Directors (Form C02 & C05)
- iii. Certificate of Registration with DPR
- iv. Payment of applicable authorization fees in accordance with Section 47 (1c) of Nuclear Safety and Radiation Protection Act 19 of 1995.
- v. Evidence of designation of an officer who shall develop skills in basic radiation safety and understand the regulatory requirements for practices involving radioactive materials and ionizing radiation as Radiation Safety officer (RSO), indicating his job description and authority to stop unsafe practice and his acceptance letter.
- vi. Enlisting the services of an NNRA accredited Radiation Safety Adviser (RSA) to assist you in attaining the requirements if he is not capable of doing it himself
- vii. Contractual agreement with the NNRA accredited Dosimetry Service Provider for monitoring his RSO

b) Personnel/Training/

- i. Evidence of training in radiation protection in the handling of radioactive sources by his RSO
- ii. Copies of CVs, academic and professional qualifications of his RSO.
- iii. Training Programme for the year in review

c) Storage Facility Safety and Security Features

- i. Evidence of having Temporary storage facility and submission of detailed diagram of the layout of the storage facility and security arrangement at the storage site
- ii. Details of overall safety systems including design features, Defense in depth and prevention of unauthorized access to equipment when activated;

d) Statement of Collateral Responsibility Agreement/Survey Equipment

- i. Collateral Responsibility agreement with the NNRA authorized client that he shall be responsible for the day to day operation of the rigs and that **ONLY** the RSO of the rig owner shall be part of the operational crew of the rig.

Here is understood that the NNRA registered Rig Owner will hand over the rig to an NNRA Authorized Client who shall take legal possession of the rigs and shall be responsible for the rigs and that **ONLY** the RSO of the Rig owner shall be part of the crew.